

# PRIVACY POLICY

High Clandon Estate Vineyard is committed to ensuring that your privacy is protected. This policy statement explains how we will deliver on this promise.

## **1. We use the information you provide only to process your order and to keep you up-to-date with our products**

By using this Website you consent to the collection and use of information provided for the purposes of processing enquiries and orders and contacting you in respect of the provision of our products.

Information requested about you, e.g. your name, postal address, telephone number and email address, is requested to enable High Clandon Estate Vineyard to process any orders you make and to contact you regarding details of our products. The information may also occasionally be used to inform you about changes in the products we provide. You can opt out of receiving such communications by indicating this at the 'Checkout' or emailing [finewine@highclandon.co.uk](mailto:finewine@highclandon.co.uk) so that our database can be updated.

Your information will not be disclosed or sold to any third party.

## **2. Please inform us of any changes in the information you have provide or if you wish to be removed from our database**

If any of the information that you have provided to High Clandon Estate Vineyard changes, e.g. if you change your email address, please let us know of the change by emailing [finewine@highclandon.co.uk](mailto:finewine@highclandon.co.uk) or by sending a letter to High Clandon Estate Vineyard, High Clandon, Guildford GU4 7RP.

## **3. We will in turn inform you of any changes to this policy**

We will post any changes to this policy on this page, so that you may be aware of the information we collect and how we use it at all times. We will also email you should we make any changes so that you may consent to our use of your information in that way. We will assume that you agree to any such changes if we do not hear back from you.

## **4. The Website does not automatically capture or store personal data from visitors to the site.**

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